

PRIVACY POLICY

Your Privacy is important to us. This Privacy Policy explains how we use, disclose, and protect the personal information collected, in accordance with the Personal Data Protection Act 2012 (“PDPA 2012”).

We respect the confidentiality of your personal information and will make reasonable security arrangements to ensure that all personal information in our possession or control is kept in a safe and secure manner, and to prevent unauthorized access and use of your personal information.

Types of Information Collected

We collect information when you:

- a. Submit forms relating to any promotions or services
- b. respond to our promotions and other initiatives

The types of personal information we collect are those which you provide to us, such as your name, contact details, date of birth, gender, identity card number, passport number and e-mail address.

Purposes for Collection, Use and Disclosure

Personal information which you provide to us may be used, disclosed, and/or processed by us for the purposes of keeping you informed of updates, changes, and developments relating to any promotions, the scope of which may include but is not limited to:-

- a. process your redemption application with us
- b. verify your identity in relation to collection or redemption of prize/s with us
- c. engaging third party service provider to perform certain aspects of services provided by us
- d. resolving complaints and handling request and enquiries
- e. unless you notify us in writing that you do not wish to receive such information, sending you information from time to time through e-mail and post about our products and services, promotions and special offers, upcoming events and other information which may be of interest to you.
- f. provide information needed for the delivery of the prize/s or products to you
- g. enforcing our legal rights and remedies and;
- h. for such other purposes as permitted by applicable law or with your consent. In compliance with the PDPA 2012, we will not send marketing message to Singapore telephone numbers or Singapore facsimile numbers belonging to you unless you have given us clear and

Contact Us

If you have any comments or questions about this Privacy Policy, or if you wish to report any violations of this Privacy Policy, please contact our Data Protection Officer referencing 'Privacy Policy for <http://fontcraft.com.sg>:-

If by post: Data Protection Officer Fontcraft Printing(S) Pte Ltd 13 Kaki Bukit Road 4, #01-08 Bartley Biz Centre Singapore 417807 If by email:dpo@fontcraft.com.sg If by Telephone:6846 9939

Updates to this Privacy Policy

We reserve the right to revise this Privacy Policy from time to time. The most current version of the Privacy Policy will govern our collection, use, and disclosure of your personal information. In the event of any changes to this Privacy Policy, we will post those changes here. You are encouraged to visit this Privacy Policy regularly. Last updated on Aug 2014